

Henry Ford + MSU Musculoskeletal Research Retreat: Poster Presentation Guidelines

For a poster to be considered to present at the inaugural Henry Ford + MSU Musculoskeletal Research Retreat, the following requirements must be met.

SUBMISSION REQUIREMENTS

1. Title, Authors, Affiliations, and Narrative:
 - Provide the poster **title, author names, institutional affiliations for all authors**, and a **3-sentence narrative summary** of your poster.
 - Ensure your **title is clear, engaging, and descriptive**, keeping in mind that attendees will come from diverse disciplines.
2. Author Attendance:
 - At least **one author must be present** during the designated poster session to discuss the research and answer questions.
3. Poster Display and Logistics:
 - **Printing & Setup:** Presenters are responsible for printing, setting up, and removing their posters on the day of the session.
 - **Materials Provided:** Poster boards, push pins, and other relevant supplies will be available at the venue.
 - **Size Requirements:** Posters must not exceed 42 inches width x 36 inches length. Larger posters may hang over the board.

SUBMISSION DEADLINE

All poster submissions (title, author list with affiliations, and narrative) must be received by **Monday, May 19, 2025**.

QUESTIONS

For questions, please email henryfordmsu@msu.edu.